

Ministry of Defence
D(IC-V)

Subject: Governance & Financial Management Course from 7th March – 25th March, 2016 at Defence International Training Centre (DITC), RAAF Williams Victoria in Australia

Reference DA, Australian High Commission, New Delhi e-mail dated 10 December, 2015 on the above mentioned subject.

2. The office of DA, Australian High Commission, New Delhi on behalf of Australia has offered one slot for **Governance & Financial Management Course from 7th March – 25th March, 2016 at Defence International Training Centre (DITC), RAAF Williams Victoria in Australia.**
3. The Empowered Committee in the Ministry of Defence has allotted one slot to **MoD Civilians (US/DS/Dir Level) for Governance & Financial Management Course from 7th March – 25th March, 2016 at Defence International Training Centre (DITC), RAAF Williams Victoria in Australia.**
4. Officers willing to be considered for nomination for the above mentioned course may kindly submit their nominations in the prescribed format (Enclosed) through their controlling Officers (Joint Secretaries) latest by **12th January, 2016** positively.


(Brij Kumar)

Deputy Secretary (IC-IV)

Tele. 2379-3865

US/DS/Dir in Ministry of Defence

MoD ID No.5(05)/D/(IC-V)/2016 dated 05 January, 2016

Cc

NIC, MoD - With the request to place this circular and prescribed [through D (IT)] performa on the website of MoD (Employees Corner).

PROFORMA

1. Name :
2. Designation :
3. Basic Pay & Scale of Pay/Grade Pay :
4. Date and Place of Birth :
5. Branch of Service and Unit No :
6. Telephone (Home/Work/Fax) :
7. Date of posting in MoD in the present :
Rank/Grade :
8. Date of superannuation :
9. Date of completion of tenure in MoD :
10. The relationship of the course with the present duties:
(Separate sheet may be used)
11. E.mail.address :
12. Passport Number :
Place of Issue :
Issue Date :
Expiry Date :

13. Details of Foreign Training attended during last five years:

Sl. No	Name of Course/Training	Duration	Year	Country	Sponsored by which Ministry	Remarks

14. Details of Visit abroad since posting in MoD:

Sl. No	Purpose of visit	Duration	Year	Country	Sponsored by which Wing/Deptt in MoD	Remarks

15. Last five assignments/posting held :

Signature of the Officer with date