

**Ministry of Defence
D(IC-IV)**

Subject: Near East South Asia Center for Strategic Studies Executive Seminar (01-20) scheduled from 21st October to 01st November, 2019 in Washington DC, USA .

The office of Defence Cooperation (ODC), Embassy of USA, New Delhi on behalf of Govt of USA has offered participation in **Near East South Asia Center for Strategic Studies Executive Seminar (01-20) scheduled from 21st October to 01st November, 2019 in Washington DC, USA.** The seminar is designed for **civilian executive of Deputy Secretary/ Director level.**

2. Participation in the course shall be governed by the latest rules/guidelines in vogue.

3. MoD Civilian Officers willing to be considered for nomination for the above mentioned seminar may kindly submit their nominations in the prescribed format (enclosed) through their controlling officer (Joint Secretary) latest by 26th July, 2019 positively.



(SK Saxena)
OSD(IC-IV)

Tele : 2379 3865

DS/Director in Ministry of Defence

MoD ID No. 5(77)/D(IC-IV)/2019 dated 19th July, 2019.

Cc

NIC, MoD - With the request to place this circular on the website of (through D (IT) MoD (Employees corner).

PROFORMA

1. Name :
2. Designation :
3. Basic Pay & Scale of Pay/Grade Pay :
4. Date and Place of Birth :
5. Service :
6. Telephone :
7. Date of posting in MoD in the present Rank/Grade :
8. Date of joining service/grade :
9. Date of superannuation :
10. Date of completion of tenure in MoD :
11. The relationship of the course with the present duties:
(Separate sheet may be used)
12. Email address :

13. Details of Foreign Training attended during last five years:

Sl No	Name of Course/Training	Duration	Year	Country	Sponsored by which Ministry	Remarks

14. Details of Visit abroad during last five years:

Sl No	Purpose of visit	Duration	Year	Country	Sponsored by which Ministry	Remarks

15. Last five assignments/posting held :

Signature of the Officer with date