

Invitation of Bids for catering arrangements at Rashtriya Rangshala Camp during Republic Day Celebrations-2021

Request for Proposal (RFP)

On behalf of the President of India, (hereinafter referred to as the Government) you are hereby invited to tender on the prescribed form enclosed Appendices 'A' and 'B' for Catering at the Camp to be set up to accommodate around 350 tableaux artists and others at Republic Day Camp in Delhi in connection with the Republic Day Celebrations, 2021. The number of persons to be catered varies from day to day. The duration of the camp will be about 6 weeks tentatively starting from last week of December, 2020. The terms and conditions of the Contract are given below:-

2. Accommodation for running catering contract with furniture, water and electricity at Republic Day Camp to be set up at **Rashtriya Rangshala Camp, Delhi Cantt. Delhi-110010 (Near Kendriya Vidhyalaya No. 2 and APS Colony)** will be provided by the Government free of charge. However, table linen, crockery, cutlery (good quality), waiters etc. shall be provided by the contractor. The contractor will also arrange cleaning of the dining hall and kitchen at his own cost. The contractor shall serve the items as detailed in the Menu attached (Appendix 'C') unless the change is authorised by Ministry of Defence (Ceremonials) or its authorised representative, in writing.

Forwarding of Bids & Eligibility Criteria

3.(i) Only Registered Firms who have sufficient experience in providing catering facilities to atleast 250 persons per day for a continued period of at least four weeks and have their own permanent infrastructure and supporting staff for running catering contracts are eligible for applying against the above tender enquiry.

(ii) Mere experience of successful completion of a few Government catering contracts will not be sufficient.

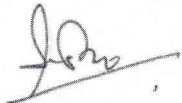
(iii) The firm should be running catering service in any organisation at the time of bidding.

(iv) Bids should be forwarded by Bidders under their original memo/letter pad inter-alia furnishing details like GSTIN number, Bank address with EFT account if applicable, etc. and complete postal & e-mail address of their office.

(v) Furnishing of GSTIN No. is mandatory. In the absence of GSTIN No., the bid of the tenderer is liable to be rejected.

Last Date/Time and Manner of depositing the Bids

4. Tenders addressed to the President of India should be submitted along withan Earnest Money Deposit (EMD) of Rs.50,000/- (Rupees Fifty thousand only) in a sealed cover addressed to Under Secretary(Ceremonials), Ministry of Defence(MoD), Room No.1, South Block, New Delhi-110011 and superscribed 'TENDER FOR CATERING'. The EMD, in favour of Under Secretary(Ceremonials), Ministry of Defence, may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit receipt, Banker's cheque or Bank Guarantee from any of the public sector bank or a private sector bank authorized to conduct government business as per Form DPM-16 (Available in MoD website and can be provided on request).



EMD date should be later than the date of publishing of RFP and is to remain valid for a period of forty-five days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest by the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. The tender complete in all respects, should be sent either by registered post or delivered personally so as to reach the addressee not later than **1100 hours on 4.12.2020**. Tenders submitted in any other form will not be accepted. The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity period of their tender. Late or delayed tenders will not be considered. The bidders which are Micro and Small Enterprises(MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises(MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or Startups as recognised by Department of Industrial Policy & Promotion, shall be exempted from depositing EMD.

Time and Date for opening of Bids

5. Tenders will be opened at **1130 hours on 4.12.2020** in the office of Under Secretary(Ceremonials), Ministry of Defence, Room No. 1, South Block, New Delhi-110011 and tenderers or their authorized representatives may be present at the opening thereof.

Clarification regarding contents of the RFP

6. A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarifications sought not later than 14 (fourteen) days prior to the date of opening of the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

Evaluation Criteria:-

7.(a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility criteria of the RFP.

(b) The evaluation of lowest bid will be done on the basis of rate quoted against each item multiplied by the respective weightage of that item as per the Price Format given at **Appendix-B** to this tender enquiry/RFP. The bid will be considered only if it is on format in Appendix-B only. The weighted score i.e. sum total of the value arrived will be the basis of the deciding L1. Overwriting of prices is not permitted. There shall be no consideration of taxes in evaluation process of Price/Financial Bids. The quoted rates, once accepted, shall remain valid till completion of Contract. An illustrative example is shown below:-

S. No.	Item	Weightage	Permissible deviation in weightage	Rate per person per day(excluding tax)(in Rs.)	Rate per person per day multiplied by weightage	Percentage of quoted rate to the total amount [(V/Total)x100]
I	II	III	IV	V	VI	VII
1.	Morning Tea	3.50%	2-5%	A	0.035*A	
2.	Breakfast (Veg/non-veg)	17.50%	15-20%	B	0.175*B	
3.	Lunch (Veg/non-veg)	33.50%	30-35%	C	0.335*C	
4.	Evening Tea	9.50%	7-10%	D	0.095*D	
5.	Dinner (Veg/non-veg)	32.50%	30-35%	E	0.325*E	
6.	Hot water for bath	3.50%	2-5%	F	0.035*F	

*Total value arrived in column V will be considered for evaluation and awarding tender. Those bids will be rejected, wherein there is any deviation beyond the permissible deviation from the weightage given in the rate quotation table.

(c) If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

(d) The Lowest Acceptable Bid in term of Para 7(b) above will be considered further for placement of contract / Supply Order after complete clarification/verification. The Buyer also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.

Modification and Withdrawal of Bids

8. The tenderers have been permitted to tender on the explicit understanding that they shall not resile from their firm offer or modify the terms and conditions of the tenders while the tender is open. The contractor cannot raise any dispute at any stage regarding the quotations submitted and accepted by the Government. In case, the quotations are withdrawn or any conditions are imposed thereon, the Government shall be entitled to forfeit the earnest deposit money of the tenderer, remove his name from the approved list of contractors and reject his tender.

Acceptance/rejection of Bids

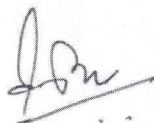
9. Acceptance of the tender shall be communicated to the successful tenderer (hereinafter called the 'Contractor') by a formal letter of acceptance thereof.

10. The Government does not pledge itself to accept the lowest or any tender either in full or in part and shall be at liberty to reject any or all of the tenders without assigning any reason thereof. The Government shall also be entitled to place orders for the supply in full or a part of the quantity required on anyone or more of the tenderers and tenderers shall have to supply the same on the rates and subject to the conditions of tendering. Canvassing by the bidder in any form, unsolicited letter and any attempt to post tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.

Performance/security deposit

11. On receipt of the letter of acceptance from the Government, the Contractor shall deposit immediately, but not later than five days after the receipt thereof, a sum of Rs.1,25,000/- (Rupees One Lakh twenty five thousand only) as security deposit by way of Account Payee Demand Draft/Pay Order or in any other form mentioned in para 4 above with the Under Secretary(Ceremonials), Ministry of Defence. Such deposit will not be interest bearing.

12. On completion of this Contract to the entire satisfaction of the Government and subject to any deduction ordered by the Government against this or any other Contract with the Government, the Security deposit in full or in part as the case may be, will be returned at the sole discretion of the Government to the Contractor and the Contractor cannot raise any objection thereto. Failure to deposit security amount within the stipulated period shall amount to breach of the contract and the Government shall be at liberty to make other arrangements for the catering at the risk, cost and expense of the Contractor without giving any notice to him and recover such other expenses as may be considered reasonable by the Government in its sole discretion. The Contractor will not be entitled to raise any dispute thereto.



Penalty for use of Undue influence

13. The Seller undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offence by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the amount of deposit with the Buyer and refund of the amount paid by the Buyer.

Agents / Agency Commission

14. The Seller confirms and declares to the Buyer that the Seller is the original manufacturer of the stores/provider of the services referred to in this Contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in anyway to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract to the Seller; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Seller agrees that if it is established at any time to the satisfaction of the Buyer that the present declaration is in any way incorrect or if at a later stage it is discovered by the Buyer that the Seller has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract, the Seller will be liable to refund that amount to the Buyer. The Seller will also be debarred from entering into any supply Contract with the Government of India for a minimum period of five years. The Buyer will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Seller who shall in such an event be liable to refund all payments made by the Buyer in terms of the Contract along with interest at the rate of 2% per annum above LIBOR rate. The Buyer will also have the right to recover any such amount from any contracts concluded earlier with the Government of India.

Amendments

15. No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties i.e. Government and the contractor and which expressly states to amend the present Contract.



Repeat Order

16. Buyer can order services upto 50% under the present contract within six months from the date of supply/successful completion of this contract, the cost, terms & conditions remaining the same. The Bidder is to confirm acceptance of this clause. It will be entirely the discretion of the Buyer/Government to place the Repeat order or not.

Fall clause

17. The following Fall clause will form part of the contract placed on successful Bidder -

a. The price charged for the stores supplied under the contract by the Seller shall in no event exceed the lowest prices at which the Seller sells the stores or offer to sell stores of identical description to any persons/Organisation including the purchaser or any department of the Central government or any Department of state government or any statutory undertaking of the central or state government as the case may be during the period till performance of all supply Orders placed during the currency of the rate contract is completed.

b. If at any time, during the said period the Seller reduces the sale price, sells or offer to sell such stores to any person/organisation including the Buyer or any Deptt, of central Govt. or any Department of the State Government or any Statutory undertaking of the Central or state Government as the case may be at a price lower than the price chargeable under the contract, the seller shall forthwith notify such reduction or sale or offer of sale to the Director general of Supplies & Disposals and the price payable under the contract for the stores of such reduction of sale or offer of the sale shall stand correspondingly reduced.

c. The Seller shall furnish the following certificate to the Paying Authority along with each bill for payment for supplies made against the Rate contract - "We certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the Government under the contract herein and such stores/services have not been offered/sold by me/us to any person/organisation including the purchaser or any department of Central Government or any Department of a state Government or any Statutory Undertaking of the Central or state Government as the case may be up to the date of bill/the date of completion of supplies against all supply orders placed during the currency of the Rate Contract at price lower than the price charged to the government under the contract".

Tolerance Clause

18. The expected numbers of artists who avail the catering services is around 400 at peak periods which is approx. a fortnight. Also, the requirement tapers upwards from starting day of service up to this peak period and again tapers down after this peak period. Buyer reserves the right to increase the required catering need by 25% or decrease the required catering need to the lowest requirement level without any change in the terms and conditions and price quoted by the seller.

Technical details/specifications

19. Vegetarian and Non-vegetarian food shall be cooked and served in a distinctly separate manner.



20. Table service including clean linen, shall be provided by the Contractor. The Contractor shall provide his own utensils/equipment etc. and the necessary number of employees. The number of bearers shall not be less than one per fifteen diners at a time. Adequate arrangements shall be made by the contractor to provide hot water for cleaning/sterilization of utensils, crockery etc.

Quality

21. All the items shall be fresh and of good quality without any adulteration and fit for human consumption. The cooking medium shall be ISI/AGMARK brand of vegetable oil/Refined oil. No other oil will be allowed to be used. Oil tins will be opened before an officer to be nominated for the purpose by the Officer on Special Duty(Rashtriya Rangshala Camp)[OSD(RR Camp)].

22. The Contractor shall be required to have fine bone china crockery for around 30 persons for catering on special occasions if any. The contractor shall keep in readiness hot/cold insulated flasks of good quality for storing tea, coffee etc. The contractor shall also comply with all instructions against fire hazards by installation of fire extinguishers and buckets filled with sand and water etc. as per the law of the land relating to safety arrangements for catering. Further, the contractor shall ensure that its employees wear uniform with caps while moving in the camp. He shall also make adequate arrangements for keeping separate towels, soap and hot water for cleaning of hands after having meals.

23. The contractor shall be informed in writing on the previous day, about the number of meals required for the following day and payment will be made according to the meals actually consumed. Bill for the meals will be submitted by the contractor on weekly basis to OSD(RR Camp). If, on any day, any one meal is not taken, the charge for the same shall be deducted from the charges for the meals for the day on the basis of charges for the said meals provided a written notice of at least 4 hours of the same is given in advance to the contractor.

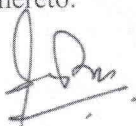
Standard conditions

24. All the employees of the contractor shall be got vaccinated and inoculated in advance against the endemic group of diseases and should not be suffering from any disease. A proof of vaccination and/or inoculation of these employees will be given by the contractor to the OSD, Rashtriya Rangshala Camp. The Officer on Special duty at Rashtriya Rangshala Camp will also be entitled to get any employee medically examined and if found suffering from any disease, have him immediately removed from the Camp. The contractor or his employees cannot raise any objection to the same.

Inspection/Recovery Provisions

25. Officers attached with D(Ceremonials)/MoD or their authorised representative detailed shall at all times be entitled to have a free access to the place of catering to verify that the contracted provisions contained herein are being scrupulously followed. Without prejudice to any other clause in this RFP, the Government may recover or deduct, as an outcome of this exercise, such amount as compensation from the contractor as may be determined by the Government in its sole discretion to which the contractor cannot raise any objection.

26. Officers attached with D(Ceremonials)/MoD or their authorised representative detailed by the Government in writing shall at all times be entitled to have special inspection of the kitchen at any time before lunch/dinner time especially with a view to ascertain that the preparation is on and the contractor will be in a position to serve lunch/dinner in time. After such inspection, if in his opinion that lunch/dinner is not being prepared and/or it would not be possible to have it served on that occasion, he will at his sole discretion be entitled to make arrangement to provide lunch/dinner through some other channel at the cost and expenses of the contractor and the contractor cannot raise any objection thereto.



27. Time being the essence of the contract, if the contractor fails to cater during the scheduled time or violates any of the conditions of the contract, the Officers attached with D(Ceremonials)/MoD or their authorised representative shall be entitled to discontinue catering immediately and make other arrangements for the same at the contractor's risk, cost and expense and recover the extra expenditure so incurred from the contractor to which the contractor cannot raise any objection.

Taxes and Duties

28. In respect of Indigenous bidders

(i) General

a. If reimbursement of any Duty/Tax is intended as extra over the quoted prices, the Bidder must specifically say so. In absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duty/tax will be entertained after the opening of tenders.

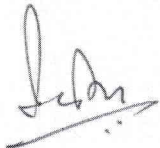
b. If a Bidder chooses to quote a price inclusive of any duty/tax and does not confirm inclusive of such duty/tax so included is firm and final, he should clearly indicate the rate of such duty/tax and quantum of such duty/tax included in the price. Failure to do so may result in ignoring of such offers summarily.

c. If a Bidder is exempted from payment of any duty/tax upto any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. Stipulations like, the said duty/tax was presently no applicable but the same will be charged if it becomes leviable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that such duty/tax will not be charge by him even if the same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of such duty/tax which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.

d. Any change in any duty/tax upward/downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the supplier. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the Buyer by the Seller. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller.

29. Termination of Contract: The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases:-

- a. The delivery of the material/services is delayed for causes not attributable to Force Majeure for more than (05 days) after the scheduled date of delivery.
- b. The Seller is declared bankrupt or becomes insolvent.
- c. The delivery of material/services is delayed due to causes of Force Majeure by more than (10 days).
- d. The Buyer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- e. As per decision of the Arbitrator.



30. Force Majeure Clause

- a. Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military Operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.
- b. In such circumstances the time stipulated for the performance of an obligation under the present contract is altered correspondingly for the period of time of action these circumstances and their consequences.
- c. The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10(Ten) days from the moment of their beginning.
- d. If the impossibility of complete or partial performance of an obligation lasts for more than 10(ten) days, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 05(five) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

Liquidated Damages

31. In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods, installation of equipment etc. as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The BUYER may also deduct from the SELLER as agreed, liquidated damages to the sum of 10% of the contract price of the delayed/undelivered stores/services mentioned above for every hour of delay. An indicative time table for serving food at RR Camp is as below:-

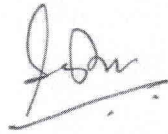
Morning Tea - 0600 hours to 0700 hours
Breakfast - 0800 hours to 0900 hours
Lunch - 1230 hours to 1330 hours
Evening Tea- 1600 hours to 1700 hours
Dinner - 2000 hours to 2100 hours
Hot water for bath - 0500 hours to 0800 hours

Note: - The above timings are only indicative. The actual timings for serving food will be intimated by OSD (RR Camp) or any other authorised officer of Ministry of Defence.

Damage/loss

32. The Government shall not be responsible for any damage or loss suffered by the Contractor or any of his employees during the period of the Contract.

33. The Contractor shall be responsible for any damage or loss to Government property entrusted to him or otherwise in the Camp which may be due to him or his employees and shall be liable to make good any such loss or damage as assessed by the Government. The contractor shall abide by the rules and regulations of the camp and follow the instructions of the Officers attached with D(Ceremonials)/MoD or their authorised representative given to him from time to time.



Performance/duration of service

34. The performance of services/supply of the items shall commence from the date of arrival of the first person of the first contingent in the Camp which is expected to be around the first week of January, 2021 or even earlier and shall continue till the last person of the last contingent leaves the Camp which is expected to be by the first week of February, 2021. After the close of the Camp, the contractor shall vacate the premises peacefully (as is and as was) and return all the items given to him by the Government in perfect and good condition.

Payment Terms and Paying Authority

35. 100% payment will be made on completion of the contract to the entire satisfaction of the Government, whose decision in this respect shall be final and binding. The contractor shall return all items given to him by the Government and submit a pre-receipted bill, in triplicate to Under Secretary (Ceremonials), Ministry of Defence, who after necessary scrutiny of the bills, and after making such deduction as may be necessary under the terms of the contract shall arrange payment to the contractor, through Principal Controller of Defence Accounts, New Delhi.

36. After issue of the Letter of Acceptance of the tender all actions to be taken by the Government under this Contract shall be taken on its behalf by Under Secretary (Ceremonials), Ministry of Defence and the Contractor shall correspond with him directly in all matters relating thereto. For all day to day affairs at Rashtriya Rangshala Camp, OSD(RR Camp) shall be consulted.

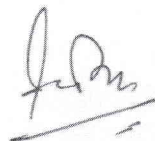
Transfer and Sub-letting

37. The Contractor has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

Arbitration

38. In the event of any dispute, question or difference between the parties in respect of any matters comprising this contract, the same shall be referred to the sole arbitration of Joint Secretary in-charge of Ceremonials in the Ministry of Defence or such other person as may be appointed by him for the purpose or any other officer performing his duties as the case may be. The Award of the Arbitrator shall be final and binding on the parties and there will be no objection to the appointment of any arbitrator on the grounds that he is a Government servant or that he has dealt with or will be dealing with the matters in dispute in his official capacity. The Arbitrator may, with the consent of the parties, extend from time to time, the time for making/publishing the Award.

39. The venue of the arbitration shall be New Delhi. Subject to as aforesaid, the Arbitration Act 1940 and the rules thereunder and statutory modifications thereof, if any, for the time being in force shall be deemed to apply to the arbitration proceedings under this clause.



40. **RDP-2021 SOP for Rashtriya Rangshala(RR) Camp**

Standard Operating Procedure(SOP) to be followed to reduce the risk of COVID-19 by all State officials, fabricators, artists, and other officials staying/working in the RR camp. OSD (RR Camp) & his team to ensure the strict compliance of the SOP round the clock during RDC-2021. D (Cer) officials or any designated officer may visit RR Camp to verify the implementation of SOP time to time. Following SOP to be implemented in letter & spirit.

A) Generic preventive measures:

- Extant guidelines of MHA & MoH&FW in regard to COVID have to be followed by all residing/working in the RR Camp. Residents within RR Camp will need to undertake COVID-19 tests two days prior to entering the RR Camp. Only persons with negative COVID-19 Test report shall be allowed entry to RR Camp. All these officials/Workers/Staff will need to have COVID-19 tests once every 15 days during their stay/working at RR Camp.
- Only asymptomatic staff and guests who are confirmed negative in COVID Test (RT-PCR) shall be allowed.
- Details (travel history, medical condition etc.) along with ID and self declaration form shall be provided at the reception by of the all State officials, fabricators, artists and other officials staying in the camp.
- Physical distancing of at least 6 feet will need to be followed as far as feasible. Use of face covers/masks is made mandatory.
- Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use alcohol-based hand sanitizers (for at least 20 seconds) as frequently as feasible.
- Respiratory etiquettes need to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- Self-monitoring of health by all and reporting any illness at the earliest at medical booth in RR Camp needs to be practiced.
- Spitting shall be strictly prohibited.
- Installation and use of Aarogya Setuapp is advised to all.
- Mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions as deployed will need to be adhered to by all visitors/residents.
- All State officials, fabricators, artists, and other officials for staying/working in the camp will be allowed entry only if using face cover/masks. The face cover/mask has to be worn at all times inside RR Camp.
- Nodal officer(s) of all stakeholders will ensure that Social distancing norms are being followed unscrupulously by their staff/officials.
- Staff may additionally wear gloves on need basis and take other required precautionary measures.
- Large gatherings/congregations without social distancing continue to remain prohibited.



- Only officially authorized vehicles(Buses/Taxi etc) will be allowed for transporting all State officials, fabricators, artists, and other officials staying/working on arrival from Railway station/Airport/ISBT/other places etc to RR camp and vice versa on departure. These vehicles shall be sanitized properly & regularly. Vehicle drivers shall be wearing face covers/ masks and gloves as appropriate.
- Specific markings shall be made with sufficient distance to manage the queue and ensure social distancing at required places like canteen, mess etc in the RR Camp.
- Posters/standees/AV media on preventive measures about COVID-19 will be displayed at conspicuous locations.
- Luggage should be disinfected before sending to the respective camp/room/tent location.
- In shared camp/rooms/dormitories, the beds should be placed at a distance of 6 feet from each other. Temporary partition walls between beds are advisable.
- Cleaning and regular disinfection of frequently touched surfaces (door knobs, hand rails, benches, washroom fixtures, etc.) is mandatory in all service area and common areas.
- Proper disposal of face covers / masks / gloves left over by guests and/or staff should be ensured.
- Seating arrangement in common areas shall be done in such a manner so as to maintain physical distancing using the chairs by blocking those seats that are not to be used, with proper markers or tapes.
- Common rooms with TV /Newspaper etc are being dispersed with to avoid congregation.
- Daily cleaning & sanitization of the RR Camp including Mess, Canteen, Camps/ Rooms/ Tents, Toilets, Wash Rooms & common area etc shall be done by concerned agency.
- Provision of soap in toilets and hand sanitizers in other common areas in sufficient quantity to be made available by concerned agency.
- Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces(door knobs, elevator buttons, hand rails, chairs, benches, washroom fixtures, etc.) to be made mandatory in all class rooms, laboratories, lockers, parking areas, other common areas by concerned agency.

B) Conduct while preparation of Tableaux

- Maximum capacity per session based on assigned spaces for construction of Tableau may be planned and scheduled accordingly to maintain social distancing.
- Tableaux to be disinfected, particularly the frequently touched surfaces before and after construction.
- Members to sanitize their hands before and after working on Tableau. For such purpose hand sanitizer should be provided at work place by State Nodal officer.

C) Detailed guidelines to be followed in Canteen/Mess:

- Seating arrangement in the Canteen/Mess also to be made in such a way that adequate social distancing is maintained.
- Proper marking for maintaining distance to be done.
- Counters at Reception/ Canteen/Mess with Plexiglas or face shields for staff shall be made wherever there is interaction with guest.



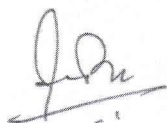
- Sanitization of utensils/dishware etc to be done properly.
- Instead of cloth napkins, use of good quality disposable paper napkins to be encouraged.
- Contactless mode of ordering in Canteen and digital mode of payment (using e-wallets) to be encouraged.
- Buffet service should also follow social distancing norms among guests. Food may be served by waiter to avoid touching serving spoons by all coming dining. Staff / waiters of Canteen/Mess should wear mask and hand gloves and take other required precautionary measures.
- In the Canteen/Mess kitchen, the staff should follow social distancing norms at work place. Kitchens area must be sanitized at regular intervals.
- Mess facility in RR Camp shall follow physical distancing norms at all times. Staggering of meal timings may be done to prevent overcrowding.
- Effective and frequent sanitation within the Canteen/Mess shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.
- Canteen/Mess disinfection should be performed using duly approved disinfectants through fogging/spraying machines or physical mopping at regular intervals.
- No plastic/ polythene bags will be used below 50 micron. The bio-degradable or cloth bags should be used. There should be adequate distance between Canteen vendor and buyer in case of sale/ purchase. Similarly adequate distance shall be maintained in the mess between diner & food serving staff.
- Required precautions while handling supplies, inventories and goods for Canteen/Mess in RR Camp shall be ensured.

D) Risk Communication & Mitigation: In case of a suspect or confirmed COVID case in RR Camp, following drill will need to be followed:-

- Place the ill person in a room or area where he/she is isolated from others.
- Immediately inform the Doctor at medical booth(hospital/clinic) in the RR Camp & Inform parents/guardians/Nodal officer as the case may be.
- Provide a mask/face cover till such time he/she is examined by the doctor at site.
- Patient assessment will be undertaken by the Doctor at the site and accordingly the nodal officer of the concerned stakeholder agency will be informed immediately. It will be the responsibility of the nodal officer of the stakeholder agency concerned to deploy all resources at his command to evacuate the COVID suspected patient to an appropriate place /hospital for further management.
- Disinfection of the Camp/premises to be taken up if the person is found positive.

E) Guidelines for performing Outdoor activities:

- Residents of RR camp planning to perform/do outdoor activities in common open area will have to follow extant social distancing guidelines as elaborated in this SOP.
- Guidelines for practitioners issued by the Ministry of Ayush (available at: <https://www.ayush.gov.in/>) may be read and followed.
- Any workout session may be tailored to include only exercises that do not require physical contact between the trainer and the participants including setup and use of equipment.
- While doing outdoor activities in common area, shoes / footwear are to be preferably taken off outside the premises where yoga exercises are done.



- Common exercise mats should be avoided and members should preferably bring their own exercise mats which they may take back with them.

41. This letter is sent to you in duplicate, in English only. One copy of this letter may please be returned by you duly signed as indicated below along with your tender in token of your acceptance of the terms and conditions contained therein.

Yours faithfully,
for and on behalf of the President of India

(Sumit Gakhar)
Under Secretary to the Govt. of India
Telefax: 23016547

ACCEPTED

Signature of witness

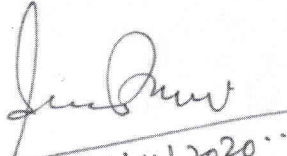
Signature of Tenderer

Date _____

Date _____

Address _____

Address _____


13/11/2020

Tenderer's No: _____
 Tenderer's telephonic address, if
 any _____
 Tenderer's Telephone No _____

From:

M/s _____

To

The President of India
 Through Under Secretary (Ceremonials)
 Ministry of Defence
 Government of India
 New Delhi.

Sir,

With reference to your letter No. 1(V)/2/2020/D(Cer) dated _____ inviting tenders for catering at the Rashtriya Rangshala Camp, I/We the undersigned (hereinafter called 'the tenderer') hereby offer to cater at the camp at the rates given in the schedule attached. I/We have carefully gone through and have understood the requirement of the said items, the terms and conditions of the contract contained in your above referred letter received in duplicate, a copy of which has been signed and is hereby returned by me/us in token of my/our acceptance thereof. I/We agree to be bound by the provisions contained in the said letter.

2. I/We agree to hold this offer open up to and including the 10th February, 2021 and not to withdraw, amend, or modify the same during the said period and I/We shall be bound by a communication of acceptance dispatched within the said period. I/We have deposited the earnest money. I/We have understood that tender documents have been issued to me/us and I/We are being permitted to submit the tender in consideration of the stipulation on my/our part that after submitting the tender, I/We will not resile from this offer or modify the terms and conditions thereof till 10th February, 2021 and if I/We fail to observe and comply with the foregoing stipulation, the earnest money shall be forfeited to the Government of India.

Yours faithfully

Signature of witness
 Date:
 Address:

Signature of tenderer
 Date:
 Address:

Note: To be signed by all the partners or the partner authorized by others in the case of partnership firm and in all other cases by the legally authorized and competent persons.




SCHEDULE TO TENDER/PRICE BID FORMAT

1. Tender to be addressed to : The President of India
2. Tender to be submitted to : Under Secretary(Ceremonials)
Ministry of Defence, New Delhi.
3. Last date of submission : **1100 hours on 4.12.2020**
4. Time, date and place of opening of the tender & Contact Numbers : **1130 hours on 4.12.2020in**
Room No. 1, South Block,
New Delhi. (Tel. 23012904, Fax:23016547)
5. Tender open for acceptance : **1100 hours on 4.12.2020.**
upto

6. **Price quotation (only to be submitted on a plain paper):-**

S.No.	Item/Service	Weightage	Permissible deviation in weightage	Rate per person per day(excluding tax) (in Rs.)	Percentage of quoted rate to the total amount [(V/Total)x 100]	Rate per person per day(excluding tax) (in Rs.)
				In figures		In words
I	II	III	IV	V	VI	VII
1.	Morning Tea	3.50%	2-5%			
2.	Breakfast (Veg/non-veg)	17.50%	15-20%			
3.	Lunch (Veg/non-veg)	33.50%	30-35%			
4.	Evening Tea	9.50%	7-10%			
5.	Dinner (Veg/non-veg)	32.50%	30-35%			
6.	Hot water for bath	3.50%	2-5%			
TOTAL					100%	
	GST %	As applicable				

Note:- Percentage arrived in column VI should be in the range mentioned in column IV.



Children under 12 years of age will be charged for at half the above rates

7. Place or places at which catering is to be done : Rashtriya Rangshala Camp at Delhi Cantt.
8. Experience of running Catering(Ref. para 3 document to be attached) :
9. Address at which the present catering is running. :
10. Tender signed in the capacity of the firm :
11. Earnest money deposited : Receipt No.
12. Compliance to condition of contract contained in the invitation to the tender No: 1(V)/2/2020/D(Cer)
Dated _____.

Signature of witness

Signature of tenderer

Date, Name & Address

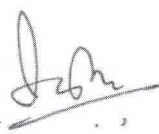
Date, Name & Address



MENU FOR RDP – 2021 REPUBLIC DAY CAMP

	<u>NORTHERN MENU</u> <u>(per person/day)</u>	<u>SOUTHERN MENU</u> <u>(per person/day)</u>	<u>EASTERN MENU</u> <u>(per person/day)</u>
<u>Bed Tea</u>	2 Cup	2 Cup	2 Cup
<u>Break Fast</u> <u>(Non-Veg)</u>	1. 2 Egg to order 2. 4 Slices of Bread 25 gms Butter chiplet (to be served separately) 3. Tea/Coffee	1. 2 Eggs to order 2. Dosa with Sambar & coconut chatni 3. Tea/Coffee	1. 2 Egg to order 2. 4 Slices of Bread 25 gms Butter chiplet (to be served separately) 3. Tea/Coffee
<u>(Veg)</u>	1. 2 Cutlets 2. 4 Slices of Bread 25 gms Butter chiplet (to be served separately) 3. Coffee	1. Dosa with Sambar 2. 4 Idlies with Sambar & coconut chatni 3. Tea/Coffee	1. 2 Cutlets 2. 4 Slices of Bread 25 gms Butter chiplet (to be served separately) 3. Coffee
	<u>or</u>		
	1. 4 puries 2. 100 gms suji halwa 3. Chholay/Aloo + Pickle 4. Tea/Coffee		
<u>Lunch</u> <u>(Non-Veg)</u>	1. Chicken curry/ mutton curry/ fish curry by rotation (100 gms) (minced meat in any form will not be accepted) 2. One vegetable 3. Dal 4. Chapati & Rice 5. Papad 6. Chatni 7. Achar 8. Salad	1. Chicken curry/ mutton curry/ fish curry by rotation (100 gms) (minced meat in any form will not be accepted) 2. One vegetable 3. Dal 4. Chapati & Rice 5. Papad 6. Chatni 7. Achar 8. Salad	1. Chicken curry/ mutton curry/ fish curry by rotation (100 gms) (minced meat in any form will not be accepted) 2. One vegetable 3. Dal 4. Chapati & Rice 5. Papad 6. Chatni 7. Achar 8. Salad The preparations should be less spicy and vegetables preferably boiled

One seasonal fruit (whole)- banana/apple/orange be served to each after lunch



(Veg)

- | | | |
|--------------------------|------------------|--------------------------|
| 1. Paneer dish (75 gms.) | 1. Rice | 1. Paneer dish (75 gms.) |
| 2. One vegetable | 2. Sambar | 2. One vegetable |
| 3. Dal | 3. One vegetable | 3. Dal |
| 4. Chapati&Rice | 4. Rasam | 4. Chapati&Rice |
| 5. Papad | 5. Curd | 5. Papad |
| 6. Chatni | 6. Papad | 6. Chatni |
| 7. Achar | 7. Achar | 7. Achar |
| 8. Salad | 8. Salad | 8. Salad |

The preparations should be less spicy and vegetables preferably boiled

One seasonal fruit (whole)- banana/apple/orange be served to each after lunch

Evening Tea

- | | | |
|--|--|--|
| 1. 2 Mathis/2 Samosas/
2 bondas/2 bread
Pakorras | 1. 2 Mathis/2 Samosas/
2 bondas/2 bread
Pakorras | 1. 2 Mathis/2 Samosas/
2 bondas/2 bread
Pakorras |
| 2. 1 Cake piece
(Britannia) | 2. 1 Cake piece
(Britannia) | 2. 1 Cake piece
(Britannia) |
| 3. Tea/Coffee | 3. Tea/Coffee | 3. Tea/Coffee |

Dinner

(Non-Veg)

- | | | |
|---|---|---|
| 1. Chicken curry/
mutton curry/
fish curry by
rotation (100 gms)
(minced meat in
any form will not
be accepted) | 1. Chicken curry/
mutton curry/
fish curry by
rotation (100 gms)
(minced meat in
any form will not
be accepted) | 1. Chicken curry/
mutton curry/
fish curry by
rotation (100 gms)
(minced meat in
any form will not
be accepted) |
| 2. One vegetable | 2. One vegetable | 2. One vegetable |
| 3. Dal | 3. Dal | 3. Dal |
| 4. Chapati &Rice | 4. Chapati &Rice | 4. Chapati &Rice |
| 5. Papad | 5. Papad | 5. Papad |
| 6. Chatni | 6. Chatni | 6. Chatni |
| 7. Achar | 7. Achar | 7. Achar |
| 8. Salad | 8. Salad | 8. Salad |

The preparations should be less spicy and vegetables preferably boiled

A sweet dish (Barfi 50 gms) or two Gulab Jamuns or two Rasgullas.

Dinner

(Veg)

- | | | |
|--------------------------|------------------|--------------------------|
| 1. Paneer dish (75 gms.) | 1. Rice | 1. Paneer dish (75 gms.) |
| 2. One vegetable | 2. Sambar | 2. One vegetable |
| 3. Dal | 3. One vegetable | 3. Dal |
| 4. Chapati&Rice | 4. Rasam | 4. Chapati&Rice |
| 5. Papad | 5. Curd | 5. Papad |
| 6. Chatni | 6. Papad | 6. Chatni |
| 7. Achar | 7. Achar | 7. Achar |
| 8. Salad | 8. Salad | 8. Salad |

preparations should be less spicy and vegetables preferably boiled

A sweet dish (Barfi 50 gms) or two Gulab Jamuns or two Rasgullas



- Note: 1. Cooking medium for all dishes will be refined oil only (ISI/AGMARK/FSSAI).
2. The Non-Veg & Veg items cooked in lunch or dinner will not be served next day either in the lunch or the dinner.
3. Vegetable and dal served must be different every day and also during lunch and dinner.

