CIRCULAR

Subject: Empanelment of retired officers as the Inquiry Officers for conducting Departmental Inquiries under CCS(CCA) Rules, 1965—calling for applications regarding

A panel of three (3) retired officers belonging to Military Engineer Services, Border Roads Organization (BRO) of the Ministry of Defence and also from the Engineering Organizations of other Civil Departments, will be drawn for appointment of Inquiry Officers for conducting Departmental Inquiries against the Officers of Military Engineer Services(MES) and Border Roads Organization(BRO), under CCS (CCA) Rules, 1965. The Panel would be valid for a period of three (3) years. Eligibility and other terms and conditions for appointment as Inquiry Officer will be as under:

I. ELIGIBILITY CONDITIONS

(a) Officers who have retired from Government service not below the rank of Deputy Secretary in Central Government/State Governments/PSUs and

(b) Have never been penalized in a Disciplinary Proceedings or in a Prosecution Criminal Case

II. OTHER TERMS AND CONDITIONS

(a) The designated Inquiry Officer shall require to give an undertaking on the lines as under:

(i) that he/she is not a witness or a complainant in the matter to be inquired into or a close relative or a known friend of the delinquent Government officer. A certificate to this effect will be obtained from the Inquiry Officer with respect to every inquiry and placed on record.

(ii) shall maintain strict secrecy in relation to the documents he/she receives or information/data collected by him/her in connection with the inquiry and utilize the same only for the purpose of inquiry in the case entrusted to him/her.

(b) Other terms and conditions regarding duties/responsibilities and rate of honorarium etc., will be regulated as per instructions contained in para 9 to 14 of DoP&T’s O.M. No.142/40/2015-AVD.I dated 15.09.2017 (copy enclosed).
2. The willing and interested retired officers may submit their applications in the prescribed proforma *(ANNEXURE)* to the following address so as to reach by 15th March, 2020:

Shri S.Khajuria,
Deputy Secretary (Vigilance – MES & BRO)
Room No.138, Kashmir House
Rajaji Marg
New Delhi-110011
Email: susheelkhajuria-cwc@nic.in

(S.Khajuria)
Deputy Secretary to the Govt. of India
PH: 23793245

TO

   E-in-C’s Branch, Kashmir House,
   New Delhi
   It is requested that this may please be given wide publicity amongst the retired officers of MES/BRO

2. DGBR (Lt.Gen.Harpal Singh, PVSM, AVSM, VSM), Seema Sadak Bhawan,
   Ring Road Delhi Cant, New Delhi.
   retired officers of MES/BRO thorough the official website of their respective organizations.

3. Chairman, Railway Board/DG, CPWD/ Chairman, CWC/ CMD, NBCC/Chairman, NHAI/Chairman, DDA/Chairman, NDMC. It is requested that wide publicity of this Circular may please given to the eligible officers retired from their respective Organizations.

4. Director(IT/NIC), MoD. It is requested to upload this Circular on the website of MoD, in order to ensure wide publicity of the same.
APPLICATION FOR APPOINTMENT OF RETIRED GOVERNMENT SERVANTS AS THE INQUIRY OFFICER TO CONDUCT DEPARTMENTAL INQUIRY

<table>
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<tr>
<th>S.No.</th>
<th>Details of the Ministry and post held during the service</th>
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<td>Whether penalized/punished in a Disciplinary Proceedings or in a Prosecution Criminal Case</td>
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<td>9</td>
<td>Details of Inquiry proceedings (if any), conducted (a) as Inquiry Officer (b) as Presenting Officer</td>
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It is certified that the above particulars are correct and complete.

(Signature of the Applicant)

Date:

Place: