## **Best Practices for Mobile Phones/ Tabs**

- 1. Do not store any classified / sensitive data (text / video / photograph) in the device.
- 2. Read vendor privacy policies before downloading apps and app permission should be reviewed closely.
- 3. Disable installing of third party apps from unknown sources.
- 4. Avoid use of wallet aggregator apps, which stores / links other e-wallets and bank apps.
- 5. Auto start, data usage for each App and App permission should be controlled through the security features available.
- 6. Review the default privacy settings of smart phone apps or services and, if needed, change the settings; e.g. settings about Whether or not to attach location data to images, to social network posts. etc.
- 7. Relevant anti-virus software should be installed in the smart device and same be updated regularly.
- 8. Turn off GPS location services when not needed.
- 9. Turn off/ remove the apps which are not needed.
- 10. When device is idle, it should get locked and require a password/ pin or swipe pattern. Set the device to lock in relatively short time.
- 11. Take back-up of data (contacts, personal photos, etc.) on external media.
- 12. Do not reply or click on link on SMS or messages or photos sent by strangers.
- 13. There are numerous threats associated with Wi-Fi hotspots. To be safe, avoid logging into accounts, especially financial accounts, when using public wireless networks.