

Request for Consulting Records

(To be filled by Retired Defence Officers/Research Scholars/Foreigner Research Scholars)

I may please be allowed to consult the records available in History Division, Ministry of Defence, Government of India as per details given below:-

1. Name of the Scholar :
(in block letters)
2. Present Address with Telephone No. :
3. Permanent Address :
4. Name of Sponsoring Authority, if any :
5. Records to be Consulted :
6. Purpose of Consulting Records :
7. I know that these records are unclassified/classified documents and will handle and treat them according to the manual of guidelines.
8. A copy each of letter of introduction from sponsoring institution and Diplomatic Mission is attached with this application
9. I understand that no records of History Division are to be taken out of this building and that they are to be returned to the Record Room when I want to leave this building
10. In the event of publishing any extract taken from the records of the History Division, I shall ask for written permission of the Division, and in case of publishing any book, I shall present a complimentary copy of the same to the History Division Library.

Date:

(Signature)

TO BE COMPLETED BY THE OFFICER RECEIVING THE VISITOR

The Visitor, whose Identity Card No./Passport No. is _____ allowed/ Not allowed to consult the following records:-

Date:

(Signature)