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Directorate General of Ord Services
Master General of Ord Branch
IHQ of MoD (Army), 'B' Wing
Sena Bhawan, New Delhi-110011

A/26576/Tradesmen-RRs/OS-8C(Policy)

2017

The General Secretary
Indian National Defence
Workers Federation (INDWF),
No. 6, 6th Street, Vaishnavi Nagar,
RCC Post,
Chennai - 600109.

The General Secretary,
All India Defence Employees
Federation (AIDEF),
SM Joshi Bhavan, Survey No.81,
Elphinstone Road, Kirkee,
Pune - 411003.

The General Secretary,
Confederation of Defence
Recognised Association(CDRA),
96, Defence Apartments,
G-17, Paschim Vihar,
Rohtak Road,
Delhi -110087

The General Secretary,
Bhartiya Pratiraksha
Mazdoor Sangh (BPMS),
2-A. Navin Market,
Kanpur - 208001.

**UPLOADING OF DRAFT RECRUITMENT RULES FOR THE POST
OF TRADESMAN MATE IN ARMY ORDNANCE CORPS ON MINISTRY OF
DEFENCE WEBSITE FOR INVITING COMMENTS FROM STAKEHOLDERS**

1. Para 2 of DoP&T OM No AB-14017/61/2008-Esst. (RR) dt 13 Oct 2015 stipulates that "before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. Thereafter, taking into account the comments so received, the proposal would be sent to DoP & T for finalization.
2. As such, the draft Recruitment Rules of Tradesman mate, Group 'C' Non Gazetted, Non Ministerial, (pre-revised pay scale of 2650-4000) in Army Ordnance Corps under Ministry of Defence is being uploaded on the website of Ministry of Defence.
3. The comments of stakeholder are invited on draft Recruitment Rules of the Tradesman mate, in writing, at the following address within 30 days from the date of uploading of draft Recruitment Rules:-

Director
MGO/OS (Pers)
Room No 405 'B' Wing
IHQ of MoD (Army)
Sena Bhawan
New Delhi- 110 105

(DJ Barman)
Dy Dir
MGO/OS (Pers)
For DG OS

DRAFT RECRUITMENT RULES FOR SKILLED CATEGORY

(TO BE PUBLISHED IN PART II, SECTION OF THE GAZETTE OF INDIA)

GOVERNMENT OF INDIA

MINISTRY OF DEFENCE

NEW DELHI, the-----2017

Notification

SRO_____- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of

- (i) the Army Ordnance Corps, Recruitment Rules, 1980
- (ii) the Army Ordnance Corps (Group 'C' and Group 'D' Industrial) Recruitment Rules 1980

and except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of (Skilled) in the Army Ordnance Corps, namely :-

1. **Short title and commencement.**— (i) These rules may be called the Army Ordnance Corps, _____ (Group 'C' posts) Industrial Recruitment Rules, 2014.

- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and scale of pay.** — The number of the said post, its classification and the pay band and grade pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications, etc.**— The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.**— No person,-

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**— Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**— Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

Ser No	Headings	Proposed SRO
1	Name of Post	Blacksmith Skilled
2	Number of post	79 (Seventy Nine)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post : Black Smith,
Proposed designation : Black Smith (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(1) Black Smith	Black Smith (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	(1) 176	79 (subject to variation dependent on workload)	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Def Services Gp 'C', Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	-
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The posts were upgraded from 225-308 to 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983. 3 rd CPC 260-400, 4 th CPC 950-1500, 5 th CPC 3050-4590 & 6 th CPC PB-1/GP-1900/-
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Government servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years for DR employees. Not applicable for promotion/transfer.	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion: Hammerman/Blacksmith Striker with 3 years' service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Semi Skilled Tradesman/ Tradesman Mate working in Level-1 (Rs. 18000-56900) having 3 years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	Erstwhile Mazdoor/Labourers were the feeder grade for Tradesman semi skilled i.e. Hammerman/ Blacksmith Striker/Boilerman. As per 6 th CPC recommendations the above posts have been merged and granted the corresponding PB-1/GP-1800/-. Hence, as on date no feeder category is available for the above mentioned posts. As a result, in near future the posts i.e. Blacksmith and Boiler Attendant will be filled up by Semi Skilled Tradesman/ Tradesman Mate working in PB-1/GP-1800/-.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains Members</p> <p>(i) One Officer (Mil/ Civ) not below the rank of 2/Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains Members</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Tin & Copper Smith Skilled
2	Number of post	52 (Fifty two)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post : Tin & Copper Smith
Proposed designation : Tin & Copper Smith (skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(9) Tin & Copper Smith	Tin & Copper Smith (skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	(9) 115	52 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C', Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	-
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The posts were upgraded from 225-308 to 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983. 3 rd CPC 260-400, 4 th CPC 950-1500, 5 th CPC 3050-4590 & 6 th CPC PB-1/GP-1900/-
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training &/or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age & educational qualifications prescribed for DR will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years for DR employees. Not applicable for promotion/transfer.	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by DR or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion: Mate Tradesmen with 3 years, service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.</p> <p>Transfer: Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Semi Skilled Tradesman/ Tradesman Mate working in Level-1 (Rs. 18000-56900) having 3 years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	<p>Erstwhile Mazdoor/Labourers were the feeder grade for Tradesman semi skilled i.e. Hammerman/ Blacksmith Striker/Boilerman. As per 6th CPC recommendations the above posts have been merged and granted the corresponding PB-1/GP-1800/- . Hence, as on date no feeder category is available for the above mentioned posts. As a result, in near future the posts i.e. Blacksmith and Boiler Attendant will be filled up by Semi Skilled Tradesman/ Tradesman Mate working in PB-1/GP-1800/-.</p>
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains Members</p> <p>(i) One Officer (Mil/ Civ) not below the rank of 2/Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains Members</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Boiler Attendant Skilled
2	Number of post	02 (Two)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post : Boiler Attendant
Proposed designation : Boiler Attendant (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(2) Boiler Attendant	Boiler Attendant (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	(2) 05	02 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C', Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	-
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The post was upgraded from 225-308 to 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983. 3 rd CPC 260-400, 4 th CPC 950-1500, 5 th CPC 3050-4590 & 6 th CPC PB-1/GP-1900/-
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Government servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years for DR employees. Not applicable for promotion/transfer.	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion: Boilerman with 3 years' service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Semi Skilled Tradesman/ Tradesman Mate working in Level-1 (Rs. 18000-56900) having 3 years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	<p>Erstwhile Mazdoor/ Labourers were the feeder grade for Tradesman semi skilled i.e. Hammerman/ Blacksmith triker/Boilerman. As per 6th CPC recommendations the above posts have been merged and granted the corresponding PB-1/GP-1800/- . Hence, as on date no feeder category is available for the above mentioned posts. As a result, in near future the posts i.e. Blacksmith and Boiler Attendant will be filled up by Semi Skilled Tradesman/ Tradesman Mate working in PB-1/GP-1800/-.</p>
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains Members</p> <p>(i) One Officer (Mil/ Civ) not below the rank of 2/Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains Members</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Carpenters & Joiner Skilled
2	Number of post	460 (Four hundred sixty)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Carpenters & Joiner
Proposed designation : Carpenters & Joiner (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(4) Carpenter & Joiner	Carpenters & Joiner (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	1023	460 (subject to variation dependent on workload)	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	6th CPC recommendation.
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion Mate Tradesmen with 3 years, service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.</p> <p>Transfer Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) having three years regular service in the grade on the basis of qualifying trade test held for the purpose.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Engine Driver Skilled
2	Number of post	01 (One)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Engine Driver
Proposed designation : Engine Driver (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(6) Engine Driver	Engine Driver (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	02	01 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	6th CPC recommendation.
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training &/or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion Mate Tradesmen with 3 years, service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.</p> <p>Transfer Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) having three years regular service in the grade on the basis of qualifying trade test held for the purpose.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Driver Mechanic Skilled
2	Number of post	01 (One)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Driver Mechanic
Proposed designation : Driver Mechanic (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(17) Driver Mechanic	Driver Mechanic (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	03	01 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	6th CPC recommendation.
4	Pay Band and Grade Pay / Pay Scale	Rs.210-290	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC) 950-1500 (IV CPC) 3050-4590 (V CPC) PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.

(a)	(b)	(c)	(d)	(e)
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion Mazdoor/ Labourer/ Cleaner/ Checker with 3 years of regular service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.</p> <p>Transfer Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) having three years regular service in the grade on the basis of qualifying trade test held for the purpose.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Moulder Skilled
2	Number of post	09 (Nine)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Moulder
Proposed designation : Moulder (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(7) Moulder	Moulder (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	21	09 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Def Services, Gp 'C', Non-Gazetted, Non-Ministerial, Industrial	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	6th CPC recommendation.
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC), PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion Mate Tradesmen with 3 years, service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.</p> <p>Transfer Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) having three years regular service in the grade on the basis of qualifying trade test held for the purpose.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Sawyer Skilled
2	Number of post	75 (Seventy five)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Sawyer
Proposed designation : Sawyer (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(8) Sawyer	Sawyer (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	166	75 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Def Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	6th CPC recommendation.
4	Pay Band and Grade Pay / Pay Scale	Rs. 225-308	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Mate Tradesmen with 3 years, service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.</p> <p>Persons holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) having three years regular service in the grade on the basis of qualifying trade test held for the purpose.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Book Binder Skilled
2	Number of post	06 (Six)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

1. (a) Name of the Post (Existing) : Book Binder
Proposed designation : Book Binder (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(11) Book Binder	Book Binder (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	14	06 subject to variation dependent on workload	45% of total authorisation in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	Civilian in Defence Services, Group 'C', Non-Gazetted, Non-Ministerial, Industrial	6th CPC recommendation.
4	Pay Band and Grade Pay / Pay Scale	Rs.210-290	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC), PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines.	
7	Educational and other qualifications required for direct recruits	Essential : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by DR or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	Promotion : Mazdoor/ Labourer/ Cleaner/ Checker with 3 years of regular service in the grade and who have duly qualified in the requisite trade test prescribed by the DOS.	Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) having three years regular service in the grade on the basis of qualifying trade test held for the purpose. Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services. Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.	
12	If a Departmental Promotion Committee exists, what is its composition	Composition of Departmental Promotion Committee :- Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains Members – (i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of 2/Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member	Composition of Departmental Promotion Committee :- Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Upholsterer Skilled
2	Number of post	37 (Thirty seven)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Upholsterer (19)
Proposed designation : Upholsterer (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(19) Upholsterer	Upholsterer (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	83	37 (subject to variation dependent on workload)	45% of total authorization in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'D' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 210-290 (III CPC)	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work. Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Mazdoor/Labourer/Checker/Cleaner with 3 years, service in the grade and who have qualified in the requisite trade test prescribed by the DOS.</p> <p>Transfer : Person holding similar, equivalent or higher posts in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains Members – (i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of 2/Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Saddler Skilled
2	Number of post	24 (Twenty four)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

1. (a) Name of the Post (Existing) : Saddler (20)
Proposed designation : Saddler (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(20) Saddler	Saddler (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	53	24 (subject to variation dependent on workload)	45% of total authorization in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'D' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 210-290 (III CPC)	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work. Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion: Equipment/Boot Repairer/Leather Stitcher/ Boot Maker and Saddler Mates with 3 years, service in the grade and who have qualified in the requisite Trade Test prescribed by the DOS.</p> <p>Transfer : Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Painter & Decorator Skilled
2	Number of post	218 (Two hundred eighteen)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Painter & Decorator (22)
Proposed designation : Painter & Decorator (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(22) Painter & Decorator	Painter & Decorator (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	485	218 (subject to variation dependent on workload)	45% of total authorization in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'D' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 210-290 (III CPC)	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	

(a)	(b)	(c)	(d)	(e)
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Painter & Decorator Mate, Marker with 3 years service in the grade and who have passed trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Leather Stitcher Skilled
2	Number of post	32 (Thirty two)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Leather Stitcher (30)
 Proposed designation : Leather Stitcher (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(30) Leather Stitcher	Leather Stitcher (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	72	32 (subject to variation dependent on workload)	45% of total authorization in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'D' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 210-290 (III CPC)	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.

(a)	(b)	(c)	(d)	(e)
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	
9	Period of probation, if any.	2 years	2 years	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Mazdoor/Labourer/Checker/Cleaner with 3 years, service in the grade and who have passed trade test of prescribed standard.</p> <p>Transfer : Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p>	<p>Promotion : Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer : Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Boot maker Skilled
2	Number of post	01 (One)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Boot Maker (35)
Proposed designation : Boot Maker (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 263 of 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(35) Boot Maker	Boot Maker (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designation will specify job status.
2	Number of Post	02	01 (subject to variation dependent on workload)	45% of total authorization in the respective trades would be in Skilled grade w.e.f. 01.01.2006. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'D' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
	Pay Band and Grade Pay / Pay Scale	Rs. 210-290 (III CPC)	Level – 2, (19900-63200)	The post was upgraded to Scale of pay 260-400 vide MoD letter No 1(2)/80/D/(ECC/IC) dt 11 May 1983 and letter No 3317/DS(O&M)/Civ-I/84 dt 15 Oct 1984. 260-290 (III CPC), 950-1500 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years (Relaxable for Govt. servants upto 35 years)	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	Essential : Certificate in the trade from a recognized ITI or 3 years' training and /or experience of actual work in the trade Desirable : Middle School Standard	Essential : Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion: Mazdoor/Labourer/Checker/Cleaner with 3 years, service in the grade and who have passed trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	
12	If a Departmental Promotion Committee exists, what is its composition	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of 2/Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of 2/Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p style="text-align: center;">or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Pattern Maker Skilled
2	Number of post	02 (Two)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Pattern Maker (6)
Proposed designation : Pattern Maker (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(6) Pattern Maker	Pattern Maker (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	5	2 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Not applicable	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment. In case of transfer by adjustment of surpluses and deficiencies from higher or equivalent grades.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Carpenter/Carpenter and Joiner/Sawyer who have passed the trade of prescribed standard.</p> <p>Transfer : Persons working in equivalent, similar or higher post in lower formations of Defence Services and having qualification prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test of prescribed standard.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Wood Turner & Machinist Skilled
2	Number of post	06 (Six)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Wood Turner & Machinist (7)
Proposed designation : Wood Turner & Machinist (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(7) Wood Turner & Machinist	Wood Turner & Machinist (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	14	6 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Not applicable	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment. In case of transfer by adjustment of surpluses and deficiencies from higher or equivalent grades.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion: Carpenter/Carpenter and Joiner/Sawyer who have passed the trade of prescribed standard.</p> <p>Transfer: Persons working in equivalent, similar or higher post in lower formations of Defence Services and having qualification prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test of prescribed standard.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members</u> – 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Fitter Skilled
2	Number of post	111 (One hundred eleven)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Fitter (8)
Proposed designation : Fitter (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(8) Fitter	Fitter (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	246	111 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilian in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Not applicable	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Cycle Fitter with 3 years, service in the grade and who have passed trade test of prescribed standard.</p> <p>Transfer : Persons working in equivalent, similar or higher post in lower formations of Defence Services and having qualification prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test of prescribed standard.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Vehicle Mechanic Skilled
2	Number of post	181 (One hundred eighty one)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Yes
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Vehicle Mechanic (9)
Proposed designation : Vehicle Mechanic (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(9) Vehicle Mechanic	Vehicle Mechanic (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	402	181 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Yes	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Driver Mechanic with 3 years' service in the grade and who have passed the trade test of prescribed standard.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	Group 'C' Departmental Promotion Committee consisting of:- <u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains <u>Members</u> – 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.	Composition of Departmental Promotion Committee :- Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Fitter Sewing Machine Skilled
2	Number of post	60 (Sixty)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Fitter Sewing Machine (10)
Proposed designation : Fitter Sewing Machine (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(10) Fitter Sewing Machine	Fitter Sewing Machine (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	134	60 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Fitter Bench Skilled
2	Number of post	05 (Five)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Fitter Bench (11)
Proposed designation : Fitter Bench (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(11) Fitter Bench	Fitter Bench (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	11	05 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Welder Electric/Welder Acetylene Skilled
2	Number of post	52 (Fifty two)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Welder Electric/Welder Acetylene (14)
Proposed designation : Welder Electric/Welder Acetylene (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(14) Welder Electric/Welder Acetylene	Welder Electric/Welder Acetylene (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	115	52 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members</u> – 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Armourer Skilled
2	Number of post	02 (two)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Armourer (15)
Proposed designation : Armourer (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(15) Armourer	Armourer (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	04	02 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion: Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Fitter Pistol/Rifle Skilled
2	Number of post	14 (Fourteen)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Fitter Pistol/Rifle (16)
Proposed designation : Fitter Pistol/Rifle (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(16) Fitter Pistol/Rifle	Fitter Pistol/Rifle (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	32	14 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), & 050-4590 (V CPC) PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Fitter Arms Skilled
2	Number of post	01 (One)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Fitter Arms (17)
Proposed designation : Fitter Arms (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(17) Fitter Arms	Fitter Arms (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	03	01 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
1	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Electrician Skilled
2	Number of post	01 (One)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Yes
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade & education qualification as prescribed for DR.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Electrician (19)
 Proposed designation : Electrician (Skilled)
 (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	Electrician (19)	Electrician (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	01	01 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Yes	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion: Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade & education qualification as prescribed for DR.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members</u> – 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Electrician MV Skilled
2	Number of post	44 (Forty four)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Yes
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade & education qualification as prescribed for DR.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Electrician MV (20)
Proposed designation : Electrician MV (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(20) Electrician MV	Electrician MV (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	97	44 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Yes	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade & education qualification as prescribed for DR.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members</u> – 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Vehicle Mechanic MV Skilled
2	Number of post	57 (Fifty seven)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Yes
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade & education qualification as prescribed for DR.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Vehicle Mechanic (MV)(21)
Proposed designation : Vehicle Mechanic MV (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(21) Vehicle Mechanic (MV)	Vehicle Mechanic MV (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	126	57 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC) 950-1400 (IV CPC) 3050-4590 (V CPC) PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	<u>Edu Qualification:</u> As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	Yes	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade & education qualification as prescribed for DR.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members</u> – 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Typewriter Mechanic/Mechanic Typewriter and Duplicator Skilled
2	Number of post	08 (Eight)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

1. (a) Name of the Post (Existing) : Typewriter Mechanic/Mechanic Typewriter and Duplicator (22)
Proposed designation : Typewriter Mechanic/Mechanic Typewriter and Duplicator (Skilled)
- (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(22) Typewriter Mechanic/Mechanic Typewriter and Duplicator	Typewriter Mechanic/Mechanic Typewriter and Duplicator (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	17	08 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Signal Fitter Skilled
2	Number of post	01 (One)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Signal Fitter (23)
Proposed designation : Signal Fitter (Skilled)
(b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
(a)	(b)	(c)	(d)	(e)
1	Name of Post	(23) Signal Fitter	Signal Fitter (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	01	01 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC), 950-1400 (IV CPC), 3050-4590 (V CPC) & PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above.</p> <p>or</p> <p>OC Unit concerned commanded by Captains</p> <p>Members –</p> <p>(i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	

Ser No	Headings	Proposed SRO
1	Name of Post	Fitter MV Skilled
2	Number of post	11 (Eleven)
3	Classification	General Central Service, Group 'C', Non-gazetted, Industrial, Non-Ministerial
4	Scale of pay	Level – 2, (19900-63200)
5	Whether selection or non-selection	Non Selection
6	Age limit for direct recruits	18-25 years (Relaxation applicable as per existing DOP&T guidelines)
7	Educational and other qualifications required for direct recruits	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9	Period of probation, if any	2 years for DR employees. Not applicable for promotion/transfer.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by transfer and failing both by direct recruitment.
11	In case or recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	<p>Promotion: Tradesman Semi Skilled/Tradesman Mate working in the pay scale of Level-1 (Rs. 18000-56900) having three years of qualifying service in the grade who have passed the trade test of prescribed standard.</p> <p>Transfer: Persons holding similar, equivalent or higher posts in the lower formations of Defence Services.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p>
12	If Departmental Promotion Committee exists, what is its composition?	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above or OC Unit concerned commanded by Captains</p> <p>Members :-</p> <p>(i) One Officer (Mil/ Civ) not below the rank of Lt or Ordnance Officer Civ from Depot Unit.</p> <p>(ii) One Officer not below the rank of Lt from other Arms/Services</p> <p>(iii) Civ. Labour Officer if available, as ex-Officio member</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable.

Annexure-III

1. (a) Name of the Post (Existing) : Fitter MV (24)
 Proposed designation : Fitter MV (Skilled)
 (b) Name of the Ministry/ Department : Ministry of Defence /Army Ordnance Corps
2. Reference No. in which Commission's Advice on Recruitment Rules was conveyed. : Not applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequently amendments should be enclosed, duly flagged and reference). : SRO 248 of 02 Aug 1980

Col No.	Column of the Schedule	Provisions in the approved / existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Name of Post	(24) Fitter MV	Fitter MV (Skilled)	Four Grade Restructuring of Tradesman category has been implemented as skilled, HS-II, HS-I and MCM. Hence, Tradesman skilled designate will specify job status.
2	Number of Post	25	11 (subject to variation dependent on workload)	45% skilled grade in each category of Artisan Staff. (Auth: MoD letter No 11(5)/2009-D(Civ-I) dt 14 Jun 2010.)
3	Classification	Civilians in Defence Services Group 'C' Non-Gazetted, Non-Ministerial, Industrial	General Central Services, Industrial, Group 'C', Non-Gazetted, Non-Ministerial	As per 6 th CPC recommendations.
4	Pay Band and Grade Pay / Pay Scale	Rs. 260-350	Level – 2, (19900-63200)	260-350 (III CPC) 950-1400 (IV CPC) 3050-4590 (V CPC) PB-1/GP-1900/- (VI CPC)
5	Whether selection Post or non-selection Post	Non-Selection	Non-Selection	
6	Age limit for direct recruits	Between 18 and 25 years	18-25 years (Relaxation applicable as per existing DOP&T guidelines)	
7	Educational and other qualifications required for direct recruits	1. Middle School Standard. 2. Certificate from a recognized Technical Training Institute in the trade. Or 3 Years' training or experience of actual work in a Govt workshop or a private firm of repute.	Matriculation qualification with a certificate in the trade from recognized Industrial Training Institute or equivalent diploma or certificate.	Edu Qualification: As per 6 th CPC recommendation the minimum educational qualification prescribed for Govt employment is matriculation or ITI.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No	No	
9	Period of probation, if any.	2 years	2 years	

(a)	(b)	(c)	(d)	(e)
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Departmental promotion, failing which by transfer and failing both by direct recruitment.	By promotion, failing which by transfer and failing both by direct recruitment.	
11	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation/ absorption to be made	<p>Promotion : Mate Tradesman of respective trades with 3 years' service in the grade.</p> <p>Transfer : Persons working in equivalent, similar or higher posts in lower formations of Defence Services and having qualifications prescribed under Col 8.</p>	<p>Promotion: Tradesman semi-skilled/Mate working in pay scale of Level-1 (Rs. 18000-56900) with 3 years service in the grade and who have duly qualified in the requisite trade test.</p> <p>Transfer: Person holding similar, equivalent or higher post in the lower formations of Defence Services.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors with similar qualifications subject to passing of requisite trade test would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	All the posts placed at unskilled and semi skilled status prior to 6 th CPC have been merged and upgraded to PB-1 with grade pay of Rs.1800/- as per RPR-2008.
12	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Promotion Committee consisting of:-</p> <p><u>Chairman</u> 1. Major, in Depot commanded by Major or above. or OC, Unit concerned commanded by Captains</p> <p><u>Members –</u> 2. One Officer (Mil/Civ) from the Depots/Unit. 3. One Officer from other Arms/Service. 4. One SC or ST officer where available.</p>	<p>Composition of Departmental Promotion Committee :-</p> <p>Chairman - Major, in Depot commanded by Major or above. or OC Unit concerned commanded by Captains</p> <p>Members – (i) One Officer (Military/Civilian) not below the rank of Lt or Ordnance Officer (Civilian) from Depot Unit. (ii) One Officer not below the rank of Lt from other Arms/Services (iii) Civ. Labour Officer if available, as ex-Officio member</p>	
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment	Not applicable	Not applicable	